



ELITE KARATE

Camp Application and Agreement

Date of Admission: _____

Student Information

Name: _____
Address: _____ City: _____ Zip: _____
Birth date: _____ Age: _____ Sex: (M / F) Grade: _____
Phone number: _____ How did you hear about us? _____

Parent Information

Primary Parent/Guardian: _____ Relationship: _____
Cell Phone #: _____ Work Phone #: _____ Work Phone #: _____
Home address: _____
Place of Work: _____
Other Info: _____ Email Address: _____
Second Parent/Guardian: _____ Relationship: _____
Cell Phone #: _____ Work Phone #: _____ Work Phone #: _____
Home address: _____
Place of Work: _____ Email Address: _____

Emergency Contact Information

Persons to call in case of emergencies, **if parents/guardians cannot** be reached:
Name: _____ Phone #: _____ Relationship: _____
Address: _____
Name: _____ Phone #: _____ Relationship: _____
Address: _____

Authorized Pickup List

I authorize the following persons, including siblings under 18 years old, (not listed above) to pick up my child:

Name: _____ Relationship: _____
Name: _____ Relationship: _____

Transportation

I give permission for my child to be transported and supervised by Elite Karate for field trips during the Summer Camp Program.

Field Trips

I give consent for my child to participate in field trips during the Summer Camp Program.

Water Activity Authorization

- I authorize my child to participate in water activity field trips, including swimming.
- I authorize my child to use sunscreen provided by parent.

Medical and Special Care Needs Information

Please list any special problems that your child may have, such as allergies, existing illness, previous serious illness, injuries or hospitalizations in the past 12 months, any medications prescribed for long term continuous use, please include a copy of any health-care professional recommendations or orders for providing specialized medical assistance to the child; and any other information you think is appropriate, including behavioral issues:

Child's physician: _____
 Physician address: _____
 Physician telephone: _____
 Or
 Emergency Care Facility: _____
 Facility telephone: _____
 Facility address: _____

Authorization for Emergency Medical Care/Transportation

I authorize Master Hsu or a person in charge to arrange emergency transportation and seek emergency medical attention for my child, in the event that I cannot be reached to make arrangements for emergency medical attention.

Parent Signature _____ Date _____

Food Allergy Plan

- I acknowledge that my child does NOT need a food allergy plan.
- I acknowledge that my child does need a food allergy plan and I have submitted it on this date: _____.

Child day care operations are public accommodations under the Americans with Disabilities Act (ADA), Title III. If you believe that such an operation may be practicing discrimination in violation of Title III, you may call the ADA information line at (800) 514-0301 or (800) 514-0383 (TTY).

Parent Signature _____ Date _____

Immunization Records, Vision and Hearing Screenings

My child's immunization record, vision and hearing screens are on file at the school they are currently attending and all immunizations and tuberculosis tests are current.

Name of camper's school: _____

Address of camper's school: _____

Telephone number of school: _____

Permission for student to walk from Elite Karate

I acknowledge that Elite Karate does NOT allow students to leave Summer Camp without authorized sign out each day.

Receipt of Summer Camp Program Policies

I acknowledge receipt of the Elite Karate Summer Camp Program operational policies and agree to the conditions and terms described in the document. Operational policies include the following:

- Discipline and guidance
- Suspension and expulsion
- Emergency plans
- Procedures for conducting health checks
- Procedures for parents to discuss concerns with the director
- Procedures for parents to participate in operation activities
- Procedures for release of children
- Illness and exclusion criteria
- Procedures for dispensing medications
- Immunization requirements for children
- Meals and food service practices
- Procedures to visit the center without securing prior approval
- Procedures for parents to contact Child Care Licensing CCL, DFPS, Child Abuse Hotline and CCL website

Meals

I understand I must provide meals and snacks for my child while in care. Elite Karate will not provide meals to my child.

Consent to use photograph

I agree that Elite Karate can photograph my child and use image or depiction of my child for commercial purposes of Elite Karate to promote and advertise Elite Karate on its website or in other media.

Liability Waiver

I give permission for my child to attend the Summer Camp program offered by Elite Karate. I understand that Elite Karate and the staff and instructors will do everything in their power to take care of my child at the Summer Camp program. I will not hold Elite Karate or its staff or instructors responsible for any injury to my child during the Summer Camp program and waive all claims against Elite Karate for any accident that may occur when my child is in its care.

Parent Signature

Date

***Parent's please fill out completely, do not leave blanks, insert N/A where needed

OPERATIONAL POLICIES

Hours of Operation

From: 7:30am to 6:00pm
Activities from 9:00am to 3:30pm
Ages: 5 years +
Summer Camp runs weekly May 31, 2021 – August 13, 2021

Late Pick Up Fee

Please pick up your child no later than 6:00pm. We have evening classes beginning at that time and we need the space. There will be an additional charge of \$10 added to your account for the first 15 minutes that you are late **AFTER** 6:00pm, plus \$10 for each additional 15 minutes thereafter. Please be prompt!

Returned Checks

There will be a \$25 charge for all returned checks, in addition to any fees charged to Elite Martial Arts by the bank.

Clothing and Personal Belongings

Each student will have a karate uniform. This uniform should be brought each Monday and taken home each Friday to be washed. Please do not machine wash the uniform belt. They should be hand-washed and air-dried, only when necessary. Care of their uniform is an important responsibility for each child. Students will have a cubicle to use for the storage of their school backpack and personal belongings. Elite Karate is not responsible for any lost or stolen personal items that the child may bring to class. Students may keep a cell phone in their backpacks, but they must be turned off and are not to be used except with Master Hsu or another instructor's permission.

Arrival and Departure

There is a sign-in/out sheet for the Summer Camp program. Please sign your child in/out each and every day. We will not allow students to walk out alone to your vehicle at the end of the day. This is for your child's safety and is one of our rules. Please let us know if you will be picking up your child early so that we can be sure to have them ready.

Elite Karate is not responsible for implementing custody arrangements. We will not release your child to anyone who is not listed on our Authorized Pick Up list. We will also request a driver's license validation from anyone who we do not know. If a family member or friend will be picking up your child, even on an intermittent basis, please ask them to stop by so we can

meet them. We will not allow your child to leave in the company of a minor (brother, sister, etc). This is for the safety of your child.

Illness and Exclusion

If your child becomes ill while at the Summer Camp program, you will be notified to pick up your child as soon as possible. Please make sure we have updated information on how to get in touch with you at all times. We do not have special facilities for sick children, but we will keep them as comfortable as possible until you arrive. If necessary, we will separate them from the other children. Please do not let your child come to and participate in the AST program if they are ill or exhibiting any symptoms of illness, including fever, diarrhea, or vomiting.

Transportation

We will transport your child from Elite Karate to field trips. We will take every precaution in transporting your child. Each child will be informed of the Elite Karate van rules and will be expected to abide by them. If they do not comply with these rules, they may not be able to attend the Summer Camp program. Safety is our top priority.

Medication

Elite Karate staff will not administer any medication to your child. If they require medication during the time when they are in our care, parents will have to make their own arrangements to stop in and dispense the medication themselves. This includes non-prescription medication.

Medical Emergencies

The staff at Elite Karate has received First Aid and CPR training. If a medical emergency occurs, aid will be given as appropriate for our level of training. All efforts will be made to immediately contact parent or guardians. Emergency 911 will be contacted if professional emergency services are required. We will notify parents of medical issues immediately by either phone or in person.

Parent Communication

Parent notifications will be posted near the sign out sheet, as well as on the bulletin board. We will also send out periodic email bulletins, so please be sure that we have your email address.

Emergency Drills

Emergency drills are held monthly to familiarize your child with emergency evacuation procedures.

Emergency Preparedness Plan

In the event of an extreme emergency requiring an evacuation, all children will be moved to a safe location. Children will be accounted for via the check in log. Children will be walked at least 50 feet away without crossing streets to the large tree in the parking lot, by four caregivers. Director or person in charge will communicate with the parents as well as the local authorities including 911 as needed. During the evacuation children will be cared for by the staff, entertained by singing songs.

Elite Karate will not release your child to anyone who is not listed on our Authorized Pick Up list. We will also request a driver's license validation from anyone who we do not know. If a family member or friend will be picking up your child, even on an intermittent basis, please ask them to stop by so we can meet them. We will not allow your child to leave in the company of a minor (brother, sister, etc). This is for the safety of your child.

In the event of a shelter and lock-down of students in the event of tornado, volatile person children will shelter in the back storage closet.

Monthly fire drills are practiced to ensure children can exit the building within 3 minutes.

Health Checks

Elite Karate completes annual fire and sanitation inspections by local officials.

Injuries

Elite Karate makes every effort to prevent accidents, but they are a normal part of childhood development and growth and happen occasionally in any martial arts program. Parents are responsible for any medical bills that arise from accidents. We will notify you as quickly as possible in the event of illness or injury. Incident reports will be kept on file anytime an injury occurs that requires professional medical care.

Discipline

Each child enrolled in the Summer Camp program will participate in our martial arts class. As a part of this program, the children will be expected to do physical activities such as jumping jacks, push-ups and sit-ups as part of their conditioning and training. These activities will also be used as a consequence for not following directions or misbehaving during class. Each child will receive an explicit warning before a consequence, such as 10 pushups, is given. The child will then rejoin the class and continue the program. This type of consequence is only used when the children are participating in a martial arts class.

The child is never forced to perform a physical activity. If the child refuses to participate, we ask them to sit out and we will discuss the situation with their parents when they arrive. If they're not in class, we use a time-out policy to discipline the children. These types of

consequences are used for all children in our classes. This is simply a part of their training in our martial arts program. We do give the children water and restroom breaks before and after every class, so there is no reason to interrupt a class. If your child needs to use the restroom or to get a drink, they must ask the instructor's permission to do so.

Behavior

It is very important to us and for the proper care of your child that we know of any behavioral issues, both medically diagnosed and/or observed by you, that may impact your child's behavior during their attendance in our Summer camp. We ask that you be forthcoming and inform us of issues that we need to know about. If for any reason we believe that we are not qualified to care for your child because of his/her behavioral issues, or because their behavior is inappropriate and harmful to themselves and and/or others in our program, we will notify you that we are discontinuing care for your child the day after notification and that you need to seek alternative arrangements for the after school pick-up and care of your child.

Behavior issues will be addressed in person by a staff member or in writing by Master Hsu, if necessary.

Permission for child to walk from Elite Karate

Elite Karate does not allow students to leave Summer Camp without authorized sign out each day.

Meals and Snacks

Each child should bring meals, snacks and a drink to the Summer Camp program. Snacks help to re-energize children whose energy and focus begin to fade after a long day. We do not have food preparation facilities, nor do we provide refrigeration or a microwave for any snacks. We do have water available anytime at the water fountain. Elite Karate is not responsible for meeting the nutritional needs of your child. Please be sure your child has a snack so that they stay energized and are able to focus on the activities we have planned each day.

Visits to Elite Karate

Parents may visit Elite Karate at any time during our hours of operation to observe your child, the child-care center's program activities, the building, the premises and the equipment without having to secure prior approval.

Gang Free Zone

Under the Texas Penal Code any area within 1000 feet of a child-care center is a gang-free zone, where criminal offenses related to organized criminal activity are subject to a harsher penalty.

Policy Changes

Parents will be notified of minor changes to this document by a notice posted on our bulletin board, and/or by email. If significant changes are made, parents will be notified in writing and requested to sign a notification log.

Questions or Concerns

Parents are welcome to drop in and visit anytime during our Summer program. If you wish to speak with Master Hsu, please contact him by phone or speak with him in person, if time permits. Master Hsu is always available to discuss the needs of the children attending the Elite Martial Arts Summer program.

Minimum standards and Elite's most recent Licensing inspection report is available for review upon request.

Local Licensing office: 210-333-2004
DFPS child abuse hotline: 800-252-5400
DFPS website: www.dfps.state.tx.us